

Historical Society of the Town of East Bloomfield
 aka EAST BLOOMFIELD HISTORICAL SOCIETY (EBHS)
Board of Directors Meeting –July 6, 2020

PRESENT: Anne Marie Ambor, Kay Bennett, Kathy Cooper, Peg Gochenaur, Barb Henderson, Scott Kimball, Caroline MacMillen, Shari Marianacci, Pam Nakoski, Judi Stewart.

OTHER: Dawn Wayne

ABSENT: Bob Howard

Meeting called to order at 4:34 p.m.

Topic	Discussion	Action
I. <u>Minutes</u> of June 1, 2020 Meeting	A motion to approve minutes by Judi Stewart. Seconded by Pam Nakoski.	Unanimous to accept minutes as reported.
II. <u>Treasurer/Financial</u> Kathy Cooper	<p>Kathy Cooper submitted June 2020 Income and Expense/Budget comparisons.</p> <p>Kathy reported for June:</p> <ul style="list-style-type: none"> • Income from Memberships \$980.00 • Income from Memorials \$600.00 <p>Reported that the first six months of expenses is at \$6,200.00. Insurance was paid(June 2021).</p> <p>A motion was made by Judi Stewart to approve June’s 2020 Income and Expense/Budget Comparisons. Seconded by Pam Nakoski.</p>	Unanimous to accept financial reports.
III. <u>Committee Reports</u> • Membership Caroline MacMillen	Memberships are good, training Dianne Crowley.	

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<ul style="list-style-type: none"> • Building and Grounds Scott Kimball 	<p>Following discussion on reopening, Shari Marianacci made the motion to reopen, by Appointment Only on August 4, 2020, following the plan outlined to include cleaning, hand washing/sanitizing, masks required and social distancing. Limit number of volunteers and maintain volunteer/visitor logs. Limit in-person gathering. Communicating guidelines through newsletter, social media, and signage. Second by Caroline MacMillan</p>	<p>Unanimous to reopen by appointment only and with guidelines in place, August 4, 2020.</p>
<ul style="list-style-type: none"> • Grants 		
<ul style="list-style-type: none"> • Museum/Collection Committee Judi Stewart 	<p>Continuing inventorying and cleaning.</p>	
<ul style="list-style-type: none"> • Education 		
<ul style="list-style-type: none"> • Newsletter Jim Lyon, Editor 	<p>July/August 2020 News items due last Monday of July. July 27, 2020. September 2020 News items due 4th Monday of August. August 24, 2020. October 2020 News items due last Monday of September. September 28, 2020. November 2020 News items due last Monday of October. October 26, 2020. *No Newsletter in December</p>	
<ul style="list-style-type: none"> • Nominations Pam Nakoski 		

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<ul style="list-style-type: none"> • Programs Judy Fulmer 	<p>TBD...</p> <p>Thursday, September 17, 2020 at 7pm Up-Up and Away Preston Pierce</p> <p>Thursday, October 15, 2020 at 7pm Rethinking Thanksgiving Perry Ground</p> <p>Monday, November 9, 2020 Remembering the 400th Anniversary of the Landing of the Mayflower</p>	
<ul style="list-style-type: none"> • Sales 		
<ul style="list-style-type: none"> • Long Range Planning Peg Gochenaur 		
<ul style="list-style-type: none"> • IT 	<p>With Sandy MacMillan indicating he is backing away from supporting the IT at EBHS, and that we are having ongoing issues with maintaining and updating our aging computer system, Kathy Cooper obtained quotes from The PC & Wireless Shop. A new server which all the PC's will run through along with a new router to allow wireless connection within the building. Once this configuration is installed PC Wireless can perform a remote connection to support the current maintenance.</p> <p>Following discussion, Kathy Cooper made a motion to accept the quote from PC & Wireless Shop of \$2,091.15 to cover hardware, software, and security along with the installation. Seconded by Anne Marie Ambor.</p> <p>*See page 6 for changes to this motion made on 7/20/2020.</p>	<p>Unanimous to accept quote #1758 from PC & Wireless Shop.</p>
<ul style="list-style-type: none"> • Audit Pam Nakoski 		

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<ul style="list-style-type: none"> • Pioneer Cemetery Judi Stewart Paul Hudson 	<p>Installing the fence is ongoing. Sidewalk is going in and sign being installed.</p>	
<ul style="list-style-type: none"> • Events Reports 	<p>July 12, 2020 Chicken BBQ Anne Marie Ambor/Steele Family Pie Sale Barb Henderson Each event will be determined as to rules and regulations that are established by law and if we can handle within said regulations and timetables. September 26, 2020 Chicken and Beer at The Other Half Peggy Gochenaur October Red Hat Tea Marty Mahady/Dawn Wayne Lawn Sale Pam Nakoski November 11, 2020 Free Coffee Hour for all Veterans on Veteran’s Day November 19, 2020 Annual Meeting and Dinner Dawn Wayne Presentation of Lena Steele Award December 5, 2020 Christmas Auction Dawn Wayne December 17, 2020 Garden Club Christmas Party 11am August 7, 2021 New Date! Vintage Car Parade and Show</p>	
<p>IV. <u>Presidents Report</u></p>	<p>The alarm code system has been updated. A report of who disarms security system.</p>	

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V. <u>Other</u>	Kathy Cooper will set a meeting with Ed Conklin(financial advisor). We should acquire on a bulk postal mailing to boost memberships.	
VI. Next Meeting	Monday, August 3, 2020 at 4:30pm.	
VII. Adjournment	Motion to adjourn by Kathy Cooper, seconded by Barb Henderson. Unanimous to adjourn. Adjournment at 5:35.	Submitted by:Shari Marianacci.

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Board of Directors Meeting –July 6, 2020
Special Board of Directors Meeting
Board of Directors Meeting –July 20, 2020

PRESENT: Kay Bennett, Kathy Cooper, Peg Gochenaur, Barb Henderson, Bob Howard, Caroline MacMillen, Shari Marianacci, Pam Nakoski, Judi Stewart

OTHER: Marty Neenan, Dawn Wayne

ABSENT: Anne Marie Ambor, Scott Kimball

Meeting called to order at 4:30 p.m.

Topic	Discussion	Action
IT/COMPUTER	<p>The reason for the emergency board meeting is to discuss and vote on the expenditure of more money so that The PC & Wireless Shop and EBHS can move forward in upgrading and updating our computer systems.</p> <p>Following discussion on the two quotes from The PC & Wireless Shop (#1758 for \$2,091.15 approved at July 6, 2020 Board Meeting) and #1757 for \$466.18 (additional needed for switch to Empire Services) Bob Howard made a motion to amend 7/16/2020 passed action to allotting up to \$3,000.00 to be used with the IT committee recommendations for upgrades and updates to EBHS Computer Systems from The PC & Wireless Shop. Seconded by Judi Stewart.</p>	<p>Motion of spending up to \$3,000.00 for computer/IT updates/upgrades passed with majority votes (Caroline MacMillen, nay).</p>
Adjournment	<p>Motion to adjourn by Judi Stewart, seconded by Shari Marianacci. Unanimous to adjourn. (5:03)</p>	